
BPRA Annual Meeting Quorum Requirements

For the BPRA to do business, such as elect BPRA Board Trustees and adopt a by-laws amendment, at the Annual Meeting, we must establish a quorum of at least 72 households (10% of member households.) Quorum can be established by proxy. Completing and returning the proxy allows your household to be counted as “present” by proxy for purposes of establishing or maintaining quorum at the 2023 Annual Meeting and any continuances thereof. Members in attendance that do not return a proxy will also be considered present. If we do not meet quorum requirements at the November 16th meeting, then the election and by-laws voting portion of the annual meeting will be recessed and will reconvene on Tuesday, December 5, at 8:00 p.m., on Zoom where, in accordance with the procedures set out by (1) Maryland Homeowners Association Act § 11B-111(6) or by (2) BPRA By-Laws, Article VIII, § 5: the quorum at the BPRA reconvened/additional meeting on December 5th either will be: (1) those members who are present (in person or by proxy) or (2) 36 households. If we have a quorum on November 16th, then our December 5th meeting will be just the Annual Town Hall Meeting.

We urge all households, whether they plan on attending the meeting or not, to complete and return the provided proxy envelope. Doing so helps us meet quorum requirements and shows your support for the Association to conduct business at the Annual Meeting.

BPRA Board of Trustees Election

The BPRA Board of Trustees is a 9-member body elected at the Annual General Membership Meeting. Each member is elected to a 3-year term. The terms are staggered, so that 3 members are elected every year.

Proposed BPRA By-Laws Amendment

Amendment to the BPRA By-Laws to allow Board of Trustees, General Membership, and Committee meetings to be held electronically, and to allow voting at the annual membership meeting to be conducted by mail-in ballot. The complete Proposed By-Laws Amendment and brief description are enclosed.

BPRA Board of Trustees Election and Proposed BPRA By-Laws Amendment Vote Instructions

1. Fill in the enclosed ballot.
2. Place the completed ballot in the enclosed return envelope. Seal the envelope.
3. Fill in your Strathmore Bel Pre house number and street name on the return envelope. Please print legibly. Sign on the designated line attesting to the authenticity of your ballot. Fill these in even if you plan to “attend” the meeting on November 16, 2023. This information is required in order to verify eligibility of your property to vote and limit ballots to one per property. **You must include the address of your Strathmore Bel Pre property and you must sign your name.**
4. Mail or drop off your ballot. See Voting Deadline and Notes, below.
5. Attend the Annual Meeting on November 16, 2023, 7:30pm on Zoom. See Note 1, below.

Voting Deadline: Ballots may be cast (delivered) upon receipt and must be RECEIVED at **14117 Blazer Lane** no later than 7:30 p.m. Friday, November 17, 2023. If a quorum is not reached by the Thursday, November 16 Annual Meeting, the deadline for receipt of ballots will be extended to Wednesday, December 6, 2023, 7:30 p.m.

Notes:

1. **Due to changes in State and local meeting and election guidance resulting from the end of the COVID-19 State of Emergency, only ballots submitted by members who attend the Zoom meeting may be counted.**
2. Only BPRA members in good standing are eligible to vote.
3. Ballots are to be mailed to 14117 Blazer Lane, Silver Spring, MD 20906 or placed in the secure ballot box between 7:30 a.m. to 9:30 p.m. at that same address. **Please use the return envelope provided.** If using any other envelope, it must include all the information stipulated on the return envelope provided to you (your Strathmore Bel Pre property address, your signature, and the attestation) in legible print, visible on the exterior of the envelope. This is necessary to allow us to authenticate the filing while maintaining strict ballot confidentiality.
4. Ballots will not be opened until after the voting deadline has passed. After the deadline for receiving ballots has past, ballots will be separated from the return envelopes before any ballots are counted.
5. Additional details about the election process, including the procedures for validating and counting votes, can be found on StrathmoreBelPre.org.