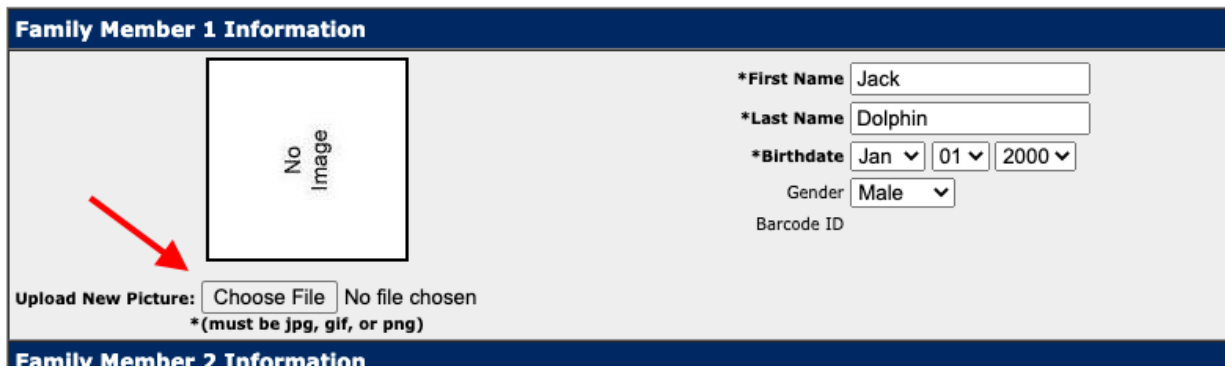# Instructions for uploading photos

To add a photo:

- Log into your account.
- Hover over My Account and select My Profile.
- Scroll down to the family member's name.
- Click Choose File (see red arrow in the screenshot below), and select the file you want to upload (jpg, gif, or png format only).
- Click Open (or Select, Choose, or whatever command option that appears) in the selection window. You should then see the file name next to "Choose File" in eSoft.
- Scroll all the way to the bottom of the screen and click "Update."
- The message "Profile updated successfully" should appear toward the top of the screen, and the photo should be visible in the square that says "No Image" in the screenshot below.
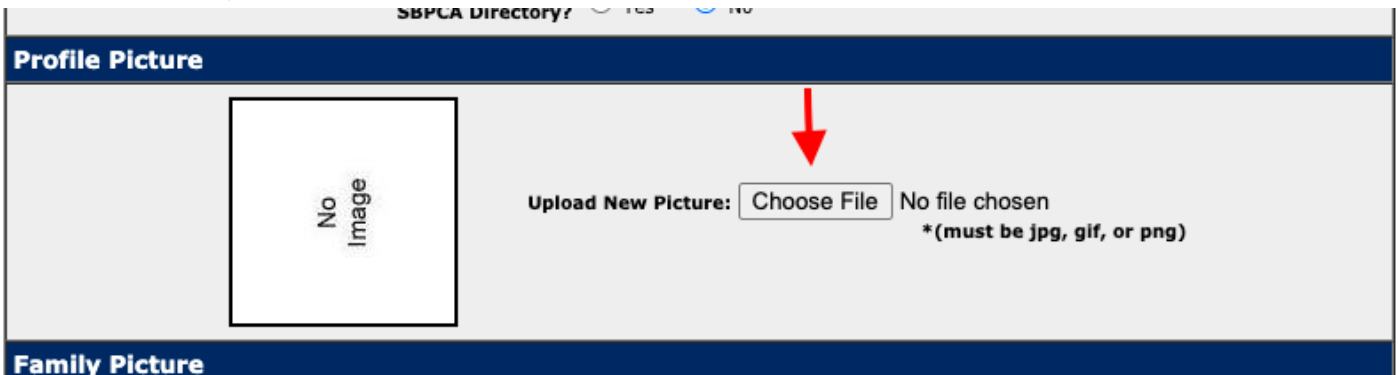

Add photo for primary account holder:

Questions? Email BPRAPool02@gmail.com