

Plan to Use the Pool this Summer? Here's How.

by Karen Purdy

Pool Check-in (Where are my paper Season Passes?)

We have transitioned to a Household-based pool entry system. **This means no one will receive paper pool passes this summer.**

The current policy allows for admission for all individuals residing in your home and additional family members as specified in the BPRAs Recreational Facilities Policy. Names and photos of each household member must be on file in eSoft Planner.

Once you have 1) paid your 2022 BPRAs Annual Assessment (and any outstanding prior year balances) and 2) are properly set up in the BPRAs eSoft Planner pool check-in and assessment collection system, you will simply check in with your name at the front desk.

Pool staff will rely on member-provided information in the eSoft Planner system to manage pool access, so PLEASE be sure that your information is correct and complete.

What do you need to do to make sure you are ready to check in at the pool? Three easy steps.

1. Pay your 2022 BPRAs Annual Assessment and any outstanding balances.
2. Log into your eSoft Planner account, hover over My Account, click My Memberships.
 1. Verify that **2022 BPRAs Annual Assessment – due March 1, 2022** is listed under Swim Memberships Purchased/Enrolled AND that all appropriate/eligible household members are listed for pool check-in under the Family Member column associated with the **2022 BPRAs Annual Assessment – due March 1, 2022** membership. This is the screenshot:



This is a listing of your membership(s). You can view the payment details of the membership by clicking on the Details button.

Membership purchased successfully

Swim Memberships Purchased/Enrolled						
Title	Member #	Family Member	Membership Start Date	Membership End Date	Account	Attendance
SBPCA Membership <i>Suspended pending payment</i>	10716106	Jenny Dolphin George Dolphin	Jan 1, 2022	Dec 31, 2022	Details	History
2022 BPRAs Annual Assessment - due March 1, 2022 <i>Suspended pending payment</i>	10716105	Jenny Dolphin George Dolphin Jack Dolphin Jan Dolphin Joe Dolphin	Jan 1, 2022	Dec 31, 2022	Details	History

→ If a name is NOT listed under the **2022 BPRAs Annual Assessment – due March 1, 2022** Swim Membership, that name will NOT show up at the front desk for pool check-in, even if that name is listed under Family Members in My Profile. ←

To have a name added to the membership for pool check-in, add it to My Profile, then complete the eSoft Planner Help Form found at StrathmoreBelPre.org/pool-access-esoft

3. Make sure you have uploaded photos for each family member listed in My Profile. Instructions for uploading photos can be found at StrathmoreBelPre.org/pool-access-esoft

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Pool Access (continued from [page 11](#))

If you paid your assessment online, you may have completed all the necessary steps. Please log into your account to verify that the correct household members are listed and that photos have been uploaded.

If you paid your assessment by paper check AND completed the household information on the assessment form, a volunteer entered this information into your eSoft Planner account. Please log into your account to verify that the correct household members are listed and that photos have been uploaded.

If you paid your assessment by paper check and did not submit or update your household information, either on the assessment form or online in eSoft Planner, you will likely see only one or two names listed. Please log into your account to verify that the correct household members are listed and that photos have been uploaded. To add household names for pool check-in, you will need to complete the eSoft Planner Help Form at StrathmoreBelPre.org/pool-access-esoft.

What if I need help?

If you need assistance with eSoft Planner, please stop by the pool parking lot between 2 pm and 4 pm on Saturday, **May 14**, during the Spring Thing. We will have computers available and will be able to help you check the status of your account, upload photos and answer any questions you may have about the system.

Alternately, you may visit StrathmoreBelPre.org/pool-access-esoft and complete the eSoft Planner help form (preferred) or email BPRAPool02@gmail.com. If you do not have access to a computer or email, please call me at (301) 603-9604 before 8 pm for assistance.

If you are a new resident, renter, or landlord, please visit StrathmoreBelPre.org/pool-access-esoft for information on how to get set up for pool check-in.